

ROSEWOOD TEACHING APPLICATION FORM

CONFIDENTIAL



PERSONAL DETAILS

Please use black ink and write clearly or type

Post Applied For:

Surname or Family Name:	Other Names:
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Home Address:

Home Telephone:	Daytime Phone:
Mobile:	Email:

PRESENT OR MOST RECENT POST

Post Held:	Date Appointed	Date Left
Name and Address of School/Employer	Current Salary	
	Reason for Leaving	
	Notice required for present employer	
Telephone No.:	QTS/PGCE or PGCSE Qualified?	
Teacher Registration Number:	Tick Yes <input type="checkbox"/> or No <input type="checkbox"/>	

APPLICATION DETAILS**IT IS ESSENTIAL THAT YOU COMPLY WITH THIS SECTION OF THE FORM**

Please use additional sheets to give details of your relevant experience/training/skills together with any other information in support of your application, including details of your present post. If you possess QTS/PGCE or PGCSE Qualifications, please provide a copy of your certificate. **Ensure that you itemise your responses to demonstrate how your knowledge/skills/experience meet the requirements of the Person Specification to be tested through the Application Form. If you omit information which we have asked for we may not be able to consider your application.**

Please indicate how many additional sheets you have enclosed

DETAILS OF ALL TEACHING EXPERIENCE - Most recent first.

Name of School	Dates of Employment		Boys ,Girls Or Mixed and No. On roll	Ages Taught	Subjects Taught - giving Grades
	From	To			

OTHER EMPLOYMENT - Most recent first.

Name of Employer	Details and Nature of Work/Activity Giving Salary if applicable	Dates	
		From	To

<p>AGE RANGE YOU ARE QUALIFIED TO TEACH</p> <p>(Please circle)</p> <p>3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18</p> <p>Preferred Age-range:</p> <p>Date of Award of Qualified Teacher Status (If Applicable):</p> <p>Please state any other Teaching Qualifications that you may have like Cert-Ed, Dip-Ed etc:</p>	<p>Subjects Qualified to Teach:</p> <p>Main:</p> <p>Subsidiary:</p> <p>Additional Subjects you may be willing to teach:</p> <p>Voluntary Clubs that you will be willing to offer at the school as extra-curricular activities:</p>
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Have you ever been subject to any sort of investigation by an employer that focused on child protection issues?

Yes / No (circle)

If yes, was any action taken as a result of the investigation?

Yes / No (circle)

Please give details on a separate sheet.

Do you have a police certificate of character?

Yes / No (circle)

If no, please note that failure to provide one will disqualify you from securing a position at the school.

Details of educational history - most recent first. Please list all schools, colleges, universities etc, which you have attended.	Courses	Qualifications/Level Obtained	Dates	
			From	To

Please attach additional sheets if necessary. You will be asked to provide original proof of relevant qualifications if you are interviewed.

COURSES AND OTHER TRAINING UNDERTAKEN WHICH IS RELEVANT TO THIS JOB APPLICATION

Course/Training	Date	Organising Body

TO BE COMPLETED BY ALL APPLICANTS

Date of Birth:

Activities involving contact with children and vulnerable adults outside the work environment (e.g. sports coach, scout leader etc).

Please attach additional sheets if necessary

DETAILS OF PEOPLE WHO MAY BE CONTACTED FOR REFERENCES – INCLUDING PRESENT EMPLOYER

If you have not been employed before, give details of teachers/lecturers or others who know you well enough to comment on your ability to do the job. Friends and relatives must not be used.

Full name of present or most recent employer: Address:	Telephone:
	Email:
	Fax:

May we contact your present/most recent employer for a reference straight away?

Yes No

If NO when may we do so?

Other referee (preferably another employer):	Telephone:
Address:	Email:
Capacity in which known to you:	Fax:

Please note that we reserve the right to approach any of your previous employers for references if necessary.

The information supplied by you will also be subject to verification and we may need to contact people and/or organisations to confirm some of the facts contained in your application, e.g. referees, previous employers, educational establishments, examination bodies, etc. I have read the above statement and consent to the personal data submitted with this job application being used for the purposes described.

Please sign the statement below indicating your consent to the information being held, used and verified as described above. If you decline to give your consent as requested above the School will be unable to consider your application for employment.

I declare that to the best of my knowledge all parts of this form, attachments and additional sheets provided by me have been completed fully and are accurate. If I am appointed to the post I understand that any major omission or inaccurate information relevant to my application could lead to the withdrawal of an offer of employment or even dismissal.

SIGNATURE

Date:

Please return the completed form to the address below:

**Brendon Butts
Curriculum Director
c/o Rosewood Girls
8 Hayes Street
St. Clair
Trinidad & Tobago**

Or

**Email a signed copy to
arbor08@gmail.com**